

## Coach's Duties and Responsibilities

The coach is hired by the DOC and approved by the Club. The coach has the sole responsibility for coaching the team, which includes:

- Have a list of tournaments approved by the DOC before annual team meeting
- Selecting a team manager and approving any parental team support
- Selecting and deleting players from the team with DOC approval
- Determining tactics and formations
- Determining playing positions based on player development model
- Making sure all players have fair playing time
- Determining times for training sessions
- Establishing and implementing training techniques and times in accordance with the club format
- Recruiting players
- Selecting tournaments in which the team will play with the recommendation/approval of the DOC
- Secure substitute coach, with the guidance of the DOC, if for any reason the coach is unable to attend games/practices
- Ensure that the uniform policy is enforced for practice and games
- Be available to parents to discuss players
- Keep good communication with the manager regarding team finances
- Communicate with DOC before scheduling friendly games/scrimmages
- Conduct myself as a responsible adult when dealing with the Players; both legally and ethically
- Plan and supervise practice sessions that are instructive as well as fun.
- Notify the club DOC of incidents which may compromise the integrity of the team or club
- Recruiting players: Strive to attract prospect athletes to join our club, its coach's job to recruit new players. Make sure to follow NorCal recruitment guidelines and respect your co-workers (do not recruit inside the club)
- Display a positive attitude towards all players, parents, and officials
- Treat players and parents with respect and conduct yourself in a professional manner
- Refrain from making negative comments to any players, coaches, or parents
- Develop positive "life" qualities" (i.e. discipline, teamwork, etc.) in players
- When traveling with the team: Remain aware of your players' whereabouts and behavior
- Provide genuine cooperation to coaches within your team's age group
- Provide honest and truthful evaluations of the player's skill
- Be responsible for cleaning up the field or bench area (both home and away) after practices or games, and for returning all equipment to its proper place
- All coaches are asked to help in monitoring the activities that take place at the practice fields, and to assist in keeping fields clean, safe and secure
- Never leave players alone at the field after practice. Coach must wait until last player leaves
- In addition, the coach will:
  - Lead by example
  - Be ultimately responsible for the team regarding the enforcement of all club and team policies, procedures, rules, regulations, including the philosophy of the Club
  - Attend all scheduled club coaches meeting, including special meetings called by the Director of Coaching